



Robins Spouses' Club: General Assembly Agenda

November 12, 2020

Call to Order: 6:00pm

1. Call to Order
2. Approval of Last Month's Minutes
3. Introductions
 - A. Executive Board Members:
 - B. **Nicole MR, Secretary and interim Admin. VP**
Nicole Bean, Parliamentarian. Michele Brown is currently out of town, attending to a family emergency.
Deborah Clough, Interim Administrative Financial Officer
Heather Lawrence, Interim Philanthropic Financial Officer
Committee Chairs:
Courtney Vizcarra, Socials & Events Chairperson
Monica Duckworth, Administrative Fundraising Chairperson
Cachet Prescott, Scholarship Committee Chairperson
Michelle Grove, Gnoming Committee Chairperson
Kaththea Darmento, Blue Boutique Committee Co-Chair
and Advisors:
Barb Moore, Janis Scobee, Milt Lutton, and welcome to our new advisor LeJeanna Labrador
 - C. Hails/Farewells **Do we have any new members here this evening?**
5. Volunteer(s) of the Month: **Michelle Grove; thank you for all you have done to help out and be present to help with the cotton candy, the Thrift Shop, the Blue Boutique, and Beyond the Plate, and now you're our Gnoming Committee Chair person and we are so grateful to have you**
6. Midterm Executive Board Elections (Nicole Bean, Nominating Committee Chair)
 - A. Update
 - B. Candidate Speeches
 - i. Candidate for President: Teresa Faison
 - ii. Candidate for Administrative Vice President: Brandy Seifert
 - iii. Candidate for Administrative Financial Officer: Deborah Clough
 - iv. (Unable to attend) Candidate for Philanthropic Financial Officer: Heather Lawrence
7. Old Business
 - A. Administrative Budget
 - Paid out \$372.27 for October social
 - Paid out \$126.61 total for Square fees, Advisor going away gift reimbursement and fundraiser cotton candy machine rental and supplies reimbursement
 - Collected \$207.69 in membership dues, t-shirt sales
 - Account Balance: \$7,627.68 as of 31 October 2020 (this includes \$1,500 contingency fund)
 - An Administrative Budget Committee Meeting will be scheduled soon to establish the midterm budget. Members are welcome to participate in those meetings
 - B. Philanthropic Budget
 - Money received:
 - Thrift Shop: \$427.03
 - \$25 Donation to the Angel Fund
 - Gnomings: \$20.00 (minus square fees) **we have not had any gnomings since September**

- Account Balance: \$8,891.97 as of 31 October 2020 (this includes \$1,500 contingency fund)
 - A Philanthropic Budget Committee Meeting will be scheduled soon to establish the midterm budget. Members are welcome to participate in those meetings
- C. Membership (Nicole Magalad Romero, Interim Administrative VP)
- Seeking Membership Committee Chair responsibilities include the monthly e-newsletter, a welcome letter to any new members, updating the membership auto populating google spreadsheet, communicating with the Admin Treasurer and Admin Assistant
 - Total: 73
 - 73 paid memberships, 2 pending/unpaid
- D. Mini Groups (Nicole Magalad Romero, Interim Administrative VP) Mini groups are doing well. Thank you to all our active members and point of contacts.
- **Lunch Bunch and Just Drinks** - POC needed We invite everyone to feel comfortable to set up your own meet-ups if you like
 - **Just Drinks:**
 - November 7th Wine and Cheese tasting was wonderful, I heard. Thank you, Jacqueline Long for getting some folks together for that!
 - Look forward to December's meet up of Coffee and a White Elephant exchange; please join the mini group for location and to RSVP and watch for it on the December calendar.
 - **Book Club:** Your books are already lined up for you; so if you want to meet up, please feel free to set up your date whenever you want!
 - **Walking Crew:**
 - has at least 2 meet ups a month; Jacqueline has been so great at checking in on the walking group members to make sure they're staying active every day. Thank you, Jacqueline!
 - **Bowling Group:** Courtney Vizcarra
 - Nov. 20 6:00pm to 8:00pm at the RAFB Bowling Alley RSC
Discount is \$2/shoe rental and \$2/game
 - **Arts and Crafts:** (Brandy Seifert)
 - Brandy Seifert would like to talk about the November star art project
 - See Facebook event for details and RSVP
- RSC Kids**
- Meets monthly, following the RAFB Library Family Craft day. The library provides a craft that the kids can take home, but the RSC Kids also have a craft that they can do together at the library. This may change as we continue; but right now it seems like the safest for the kids.
- Beyond the Plate:** (Michelle Grove)
November 21 4:00pm, Chili Cook-off
Michelle Grove would like to come up and talk about this in detail; there will also be a December meet up for Beyond the Plate so be on the lookout for that.
- E. Administrative Fundraising Committee:
- Fall Bash: was cancelled and the cotton candy was donated to our wonderful Airmen at The Refuge and a small portion to the

October RSC social. Thank you for everyone who was able to come together at the last minute to get the cotton candy machine and make cotton candy for everyone; I'm sure our Airmen and the kids enjoyed their treats.

- December Fundraising: will be Gift Wrapping at the BX. We will have 5 days; 2 for Thanksgiving: Nov. 27 & 28 and 3 in December: 22, 23, and 24th; sign ups available on the website

F. Philanthropic Update (Nicole Bean for Michele Brown, Philanthropic VP)

- Thrift Shop
 - \$416 in Consignment Sales for October
 - \$493.65 in Donation Sales for October
 - Total: \$909.65 for the month of October
 - Open Wednesday & Fridays from 10:00am-1:30pm following Houston County School System
 - The Thrift Shop has been closed for a couple of weeks but should be back open on Wednesday, November 18, 2020 at 10:00am
- Blue Boutique (Michelle Grove, Blue Boutique Committee Member)
 - Hours: Open for Appointment Only until further notice
- RSC Grants Committee
 - Seeking committee members to help make grant decisions
 - Next meeting is TBD
- RSC Scholarships Committee (Cachet Prescott)

F. Advisors

G. First Shirt Liaison Updates (MSgt. Williams)

8. New Business

A. Socials (Courtney Vizcarra and Danielle Hugel, Events Chairs):

- November 19th from 6-9pm in the 53rd Combat Comm Squadron Building
 - Make It, Fake It, Bake It
- December 10th 6-10pm Ornament Exchange and dinner

B. Volunteer Opportunities: (Nicole MR)

- Committee Chairs: Membership, Blue Boutique Co-Chair, Thrift Shop - the QR code for the Committee Chair application form is at the bottom of your agenda and on the website
- Volunteers are needed at the TS and the BB as well as the upcoming Gift Wrapping at the BX; as we go forward, please be on the lookout for any updates or changes on the Airman Cookie drop; we will need volunteers for that. As well as the Airman Care Packages: December 2nd - 4th – Fill packages at A&FRC - we will send out a sign up for this; we will call out to you to get these going for our guys and gals :).

C. Cookie Crunch

- We will have a Special Committee for planning and execution
- Roughly 475 airmen in the dorms Please be on the lookout for updates and changes and definitely please keep that in the back of your mind if you'd like to answer the call for volunteers

D. RSC T-shirts

- If you already paid for your t-shirt, it is available for pick up
- We have extras for sale - please cash or check only today until we get a new Square account set up.

E. Next General Assembly Meeting: December 17th @ 6:30pm at Conference Center

Scan here with
your mobile device camera to access the
RSC Committee Chair Application Form
(Membership, Thrift Shop, Blue Boutique)



Motion to Adjourn:
2nd.

Meeting Adjourned:
